

**KENTUCKY BOARD OF SOCIAL WORK  
BOARD MEETING MINUTES**

**Tuesday, July 13, 2021 | 11:30 a.m. ET**

**Board Members Present:**

Jay Miller, Ph.D., CSW, Chairperson  
Anne Adcock, DSW, CSW, Vice Chairperson  
Jene Hedden, LCSW  
James Haggie, LSW  
Whitney Cassity-Caywood, Ph.D., LCSW  
Megan Hanser, CSW, attended via zoom

**Staff Present:**

Marc Kelly, Interim Executive Director  
Cindy McDonald, Executive Coordinator  
Nicole Bearse, Board Attorney

**Call to order**

Jay Miller, board chairperson, called the meeting to order at 11:43 a.m ET. Welcome Lorie Vogal, new board member.

**Operations Report**

The summary of the June Operations report was delivered by Margaret Hazlette.

**Financial Report**

James Haggie, CSW, Jene Hedden, LCSW and Whitney Cassity-Caywood, LCSW  
Ended year ahead of our budget – 59, 273. All bills/expenditures – paid. Additional allocations and extra expenditures will/may require to personnel. Revenue way up in June.

**Regular Business**

**Board Minutes:** A motion was made by Anne Adcock, seconded by Jene Hedden to approve the minutes of the June 8, 2021 board meeting. A motion was made by James Haggie, seconded by Whitney Cassity-Caywood to approve the minutes of July 2, 2021 board meeting. The motion carried by unanimous voice.

**Per Diem Compensation:** A motion was made by Anne Adcock, seconded by James Haggie, to approve payment of per diem compensation and travel reimbursement. The voice was carried by unanimous voice.

**Committees**

**Complaint Committee**

Jay Miller, CSW, Board Chairperson, Anne Adcock, CSW and Jene Hedden, LCSW

**Approved:** A recommendation was made by the committee to offer Practice outside, AVC approval license and supervision in case no **20-47**. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee to offer Suspension with a contract recommending AVC in case no **21-07**. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee for Persons agreed order, dismiss and close case, case no. **17-37**. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee for Christa Dela Bella – sign agreed order for IPP in case no. **21-25**. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee, Confusion in reference to contracts - contracts was employment AVC with approved contract in case no. **21-27**. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee for Report of concern about impaired practice. Agreed order to enroll in IPP in case no. 21-29. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee Possible breach of confidentiality – existing safety KMS AVC: to maintain secure records in case no. 21-30. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee for Supervisor wouldn't meet/acknowledge supervision and dismiss / non-issue in case no. 21-39. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee that Involves SW outside scope advertising in case no. 21-16. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee to Update – issued subpoena referenced to conflict. Authority to open investigation after subpoena to investigator in case no. 21-31. The motion carried by unanimous voice.

### **Old Business**

Jay Miller, CSW, Board Chairperson

Election of Board Officers - Anne Adcock, DSW, CSW, Vice Chairperson.

Update on ASWB License Application Processing - defer.

Authority for extension of license.

Update on Litigation AMEC - Texas

Can DSW still do telehealth?

### **New Business**

Jay Miller, CSW, Chairperson

Change from 200 hours to 150 hours via new contract.

July 6<sup>th</sup> Effective Date Supervision Regulation Implementation.

Emergency Regulations transition CSW – telehealth continuing.

Deadline for Expired Licenses and Temporary Permits – August 15, 2021.

Review Extension Request from Tamara Carter.

### **Announcements**

Marc Kelly, Executive Director

### **Adjournment**

**Approved:** A motion was made by James Haggie, and seconded by Jene Hedden to adjourn the meeting at 1:00 p.m. The motion carried by unanimous voice, with no opposed and no noted abstentions.

Respectfully submitted,  
/s/ Jay Miller, CSW, Board Chairperson

